

**CANADIAN UNITARIAN COUNCIL
ACTION PLAN FOR PROPOSERS OF RESOLUTIONS
FOR IMPLEMENTATION AFTER APPROVAL OF RESOLUTION**

NAME OF RESOLUTION: **Lay Chaplain Term for Small Lay-led Congregations**

PROPOSERS: Unitarian Fellowship of Sarnia and Port Huron

Proposed Action Plan On Resolution #1

| Proposed Action #1 <i>Define just what a "small Lay-led congregation" is within the Canadian UU context.</i> | | Details | Who Responsible | Suggested Completion Date |
|--|--|--|--|----------------------------------|
| For Sponsor of Resolution | Submit a proposed definition. | Research definitions and provide research information to the CUC. | Ann Steadman, Chair Chaplaincy Committee | Completed |
| For CUC- LC Program Steering Committee | Determine a definition. | Examine info received and review the membership numbers of CUC affiliated congregations. Communicate a definition to member congregations. | CUC Steering Committee Chair | Jul 30/12 |
| For Member Congregations | Receive & review the definition determined by the CUC-LC Steering Committee. | Comment back to the CUC-LC Steering Committee with questions, concerns and possible improvements. | Presidents of Member Congregations | Oct 30/12 |

| Proposed Action #2 <i>Outline the specific activities required by a congregation in order to demonstrate a "vigorous but unsuccessful search".</i> | | Details | Who Responsible | Suggested Completion Date |
|--|---|---|---|----------------------------------|
| For Sponsor of Resolution | Propose "specific activities" that may be required. | Provide examples of activities typically undertaken by the UU Fellowship of Sarnia & Port Huron. | Ann Steadman Chair Chaplaincy Committee | Completed |
| For CUC- LC Program Steering Committee | Define the "specific activities" required. | Examine the information received, and explore the practices of other congregations. | CUC Steering Committee Chair | Jul 30/12 |
| For Member Congregations | Receive & review the "specific activities" determined by the CUC-LC Steering Committee. | Comment back to the CUC-LC Steering Committee with questions, concerns and possible improvements. | Presidents of Member Congregations | Oct 30/12 |

NAME OF RESOLUTION: **Reappointment of Lay Chaplains in Small Lay-led Congregations**

PROPOSERS: Unitarian Fellowship of Sarnia and Port Huron

Proposed Action Plan On Resolution #2

| Proposed Action #1 <i>Define just what a "small Lay-led congregation" is within the Canadian UU context.</i> | | Details | Who Responsible | Suggested Completion Date |
|--|--|--|--|----------------------------------|
| For Sponsor of Resolution | Submit a proposed definition. | Research definitions and provide research information to the CUC. | Ann Steadman, Chair Chaplaincy Committee | Completed |
| For CUC- LC Program Steering Committee | Determine a definition. | Examine info received and review the membership numbers of CUC affiliated congregations. Communicate a definition to member congregations. | CUC Steering Committee Chair | Jul 30/12 |
| For Member Congregations | Receive & review the definition determined by the CUC-LC Steering Committee. | Comment back to the CUC-LC Steering Committee with questions, concerns and possible improvements. | Presidents of Member Congregations | Oct 30/12 |

| Proposed Action #2 <i>Give further definition of what may be required for a former lay-chaplain to reapply within one year.</i> | | Details | Who Responsible | Suggested Completion Date |
|---|--|--|--|----------------------------------|
| For Sponsor of Resolution | Propose a definition of requirements. | Provide rationale for the proposed definition. | Ann Steadman, Chair Chaplaincy Committee | Completed |
| For CUC- LC Program Steering Committee | Determine a definition of requirements | Identify any other concerns/issues vis a vis re-appointments after one year. Communicate definition of requirement to congregations. | CUC Steering Committee Chair | Jul 30/12 |
| For Member Congregations | Receive & review the definition determined by the CUC-LC Steering Committee. | Comment back to the CUC-LC Steering Committee with questions, concerns and possible improvements. | Presidents of Member Congregations | Oct 30/12 |

NAME OF RESOLUTION: **Change in name from Lay Chaplain to Celebrant**

PROPOSERS: Unitarian Fellowship of Sarnia and Port Huron

Proposed Action Plan On Resolution #3

| Proposed Action <i>Communicate the change in name from lay chaplain to celebrant</i> | | Details | Who Responsible | Suggested Completion Date |
|--|--|---|--|---------------------------------------|
| For Sponsor of Resolution | | | | |
| For CUC | Disseminate the information about the name change to congregations | Send out a message detailing the concern expressed about the name and the rationale for the resolution. | CUC Board/Staff Lay Chaplain Committees | ASAP after the AGM |
| For Member Congregations | Receive the communication from the CUC-LC Committee. | Share information with lay chaplains and lay chaplain committees | Presidents of Member Congregations | ASAP after the receipt of information |